

Support with the Cost of Proofreading of Papers Written in
Foreign Languages for Students of the Graduate School 2026
Application Requirements

**Support with the Cost of Proofreading of Papers Written in
Foreign Languages for Students of the Graduate School:
Application Requirements**

1. Aim: To support students of the Graduate School of Education in developing their ability to write papers in foreign languages (including Japanese) to submit their papers to foreign academic journals and have the results of their studies widely publicized.
2. Eligibility: Graduate students fully enrolled in a master's or doctoral program of the Graduate School of Education while applying for this support and submitting qualified papers to academic journals, and those who meet any of the following conditions:
 - The applicant who has written papers qualified for support (see 3.) or be able to submit the paper to an academic journal (peer-reviewed) whose official language is a language other than his/her mother language by the end of January 2027 (including the case where an international student submits a paper to an academic journal (peer-reviewed) written in Japanese).
3. Papers qualified for support: Those that meet ALL of the following four conditions:
 - Single-authored or co-authored papers written by the applicant (and all co-authors) in their non-native languages (restricted to those written by the applicant as the first author, and whose other co-authors are all affiliated with Kyoto University)
 - Papers to be submitted to peer-reviewed academic journals (except for *Kyoto University Research Studies in Education*).
 - Papers to be submitted by the applicant as a student at the Graduate School of Education, Kyoto University.
 - Papers written based on studies for which the applicant has not received any other subsidies.
4. Details of support, amount and scope of subsidies, number of support, and support quota:

Amount of subsidies	Number of support	Support quota
Up to 100,000 yen	One support per student/year	Approx. 5

The standard cost is calculated at approximately 2,600 yen for 800 Japanese characters and 300 non-Japanese words, based on the criteria of Grants-in-Aid for Scientific Research.

※ The following expenses are not covered by the support.

Costs for expedited delivery, submission guidelines check, writing of cover letters to editors or reviewers (excluding the case of free-of-charge responses), re-proofreading (excluding the case of free-of-charge responses), and packaging.

5. Requirements for receiving support:
 - Submit proofread or copy-edited papers to an academic journal (peer-reviewed) whose official language is a language other than the applicants' (and all co-authors) mother languages by the end of January 2027.

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- Acknowledge this support in the paper.
6. Application Deadline: **Friday, December 18, 2026, 1:00 pm**
7. How to apply: Send the documents listed below via email to the Office (globaledu@mail2.adm.kyoto-u.ac.jp).
- In the email subject, write your name and “Support for the proofreading of paper written in foreign-language” applicable.
- Attachment 1 “Application for paper proofreading support”
 - Attachment 2 “Recommendation for Grant for foreign-language paper proofreading”
- ※ Download Attachments 1 2 from the Office’s website.
8. Timing of selection of successful applicants and payment:
The Office selects applicants based on the contents of the applications and determines whether to provide support at any time.
However, as it may take up to Two weeks from the receipt of the application to notification of the selection results, it is advised to plan your schedule carefully before proceeding with your preparations.
9. Process after applicants have been selected:
The process of proofreading, in principle, is handled between the Office and the service provider.
- The selected applicant (hereafter referred to as "recipient") submits the manuscript document(s) to the Office.
 - Approximately one week after submission, the Office obtains samples from three service providers and sends them to the applicant.
 - Within three days of receiving the samples, the recipient selects a provider for the task and notifies the Office of their selection.
 - The Office asks the provider to proofread the paper. Approximately seven working days after being notified of the provider selection, the Office sends the edited text to the recipient.
 - As soon as the recipient learns the result of whether the paper has been accepted for publication, they must report it to the Office.
10. Notes
- If the number of applications reaches the proposed maximum of the support early, the Office may close the applications in the middle of the academic year.
 - As a general rule, any costs exceeding the maximum amount of support must be borne by the recipient or co-author using either public funds (operational grants) or private funds. Please note that this support cannot be used in combination with external funds, including competitive external funding, commissioned research funds, scholarship donations, subsidies from the MEXT, or Grants-in-Aid for Scientific Research.

Contact:

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